



POST: GROUP SUPPORT WORKER – FULL TIME
LOCATION: WALLIS HOUSE & BERACAH SUPPORTED HOUSING

JOB DESCRIPTION

1. MAIN PURPOSES AND SCOPE OF THE POST

The main focus of this job will be to organise and lead our group work support programme, and provide this service to residents in Christian Family Concern's supported housing, as well as young mums in the local community.

The role also involves direct work with residents in Christian Family Concern's Supported Housing which is part of a distinctly Christian organisation:

Wallis House Predominantly pregnant young women, young mothers (aged 16–19 years) and their babies

Beracah **First Floor** Predominantly pregnant women, mothers (over 18 years old) and their babies, with low support needs.

Ground Floor Self Contained accommodation for mothers and babies.

Our work seeks to support and empower our residents to increase their parenting and life skills, self-esteem and self-management in order to move on and sustain independent living.

2. ACROSS ALL AREAS OF WORK

- I. To work within Christian Family Concern's policies and procedures, and comply with its aims and objectives.
- II. To work in ways that support and uphold the Christian identity of Christian Family Concern and its central task "to express the love of Christ" in day-to-day activities.
- III. To ensure CFC's safeguarding policy is implemented and the wellbeing and welfare of children is paramount.
- IV. To work in ways that promote equality of access and opportunity, value diversity and inclusion, and comply with the requirements of the 2010 Equality Act.
- V. To be accountable to the Supported Housing Manager.
- VI. To keep the Supported Housing Manager informed of all safeguarding, welfare, complaints and health and safety issues as they arise.
- VII. Prepare for and participate in:
 - a. own individual supervision
 - b. team meetings
 - c. training as necessary

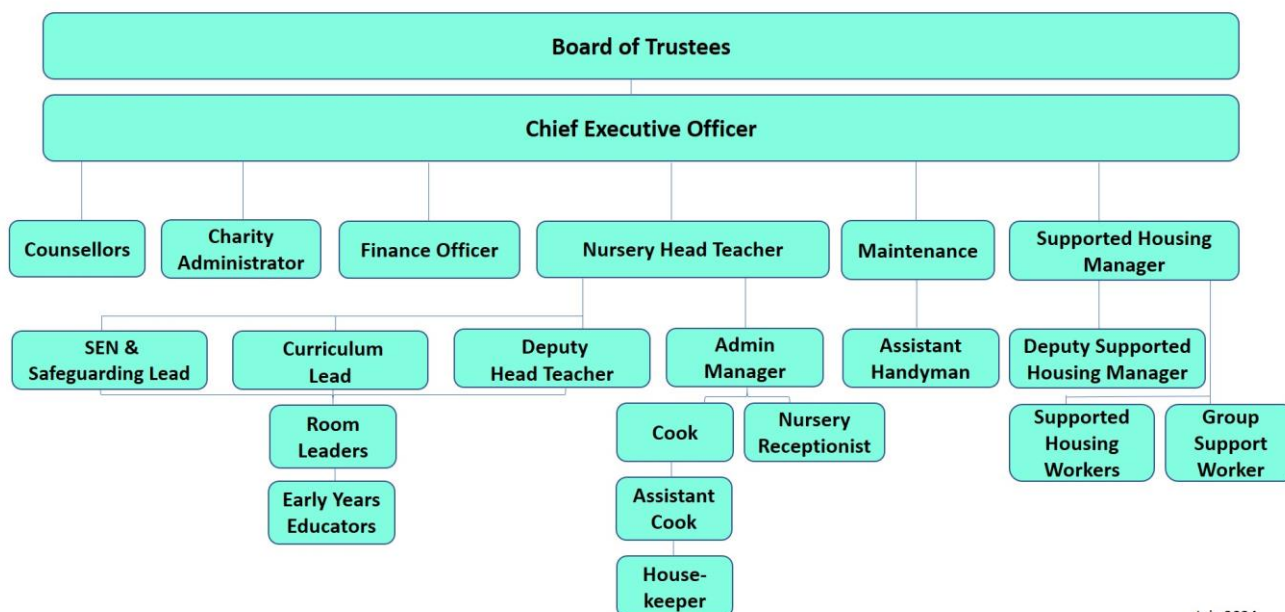
- VIII. To maintain written records as appropriate and, when required, to write reports for internal or external use with support of the Supported Housing Manager.
- IX. To engage with colleagues and managers in order to fully support the effectiveness of the team.

3. SPECIFIC TASKS/DUTIES

- I. Maintaining the current group work programme, with the view to expanding on this in the future to increase the variety of sessions offered.
- II. Planning each group session ahead of time, organising all required resources and facilitating them on the day.
- III. Planning activities off site, e.g, day trips to local attractions, local baby groups and attending sessions hosted at other venues.
- IV. Building positive links and working alongside other team members, relevant professionals and outside agencies in order to develop and grow the group support on offer.
- V. Establishing supportive and professional relationships with the client group residents and their families, and deal effectively with unpredictable and challenging situations in a sensitive and professional manner with support from line manager.
- VI. Actively promoting resident's involvement at all times.
- VII. Keeping accurate written records of all support work with residents.
- VIII. From time to time undertaking practical tasks, e.g. cleaning, assisting residents with moving, getting new rooms ready for move in.
- IX. Supporting clients in maintaining their accommodation, e.g. assisting with room checks and helping the residents to maintain a good living environment.
- X. Taking the lead in organising, buying, keeping an itinerary of and arranging delivery of all welcome bags, kitchen and bedding starter sets, Christmas gifts, Mother's Day gifts, birthday cards/chocolate and other donations i.e. cots/moses baskets/toys etc
- XI. Working in ways that don't compromise personal safety, with guidance from the Supported Housing Manager.
- XII. Such other duties as may be required.

4. REPORTING LINE

CFC Lines of Responsibility



July 2024

Christian Family Concern is well served by public transport with buses 433 and 64 stopping outside the premises. South Croydon train station is five minutes' walk and Lloyd Park Tram Stop is 10 minutes' walk away.